

The 32st Annual

Duncan Cowichan Summer Festival

Grand Parade

GRAND PARADE ENTRY FORM

PARADE DATE

Saturday, July 16th, 2011

11:00 am

PARADE ENTRY DEADLINE

Friday, July 8th, 2011

Presented by:



Sponsored by:



Parade Date: Saturday, July 16th 2011

Entry Deadline: July 8th, 2011

PLEASE NOTE: Submitting this form does not guarantee you entrance in the Grand Parade. If we have more applications than there is room to include, preference will be based upon factors such as decorated vs. non-decorated floats, etc.

RETURN SIGNED & INITIALED FORM WITH PAYMENT
AND PROOF OF VEHICLE INSURANCE TO:

**Duncan-Cowichan Festival Society
Box 154, Duncan, BC V9L 3X3
Phone: (250) 748-1231 Fax: (250) 748-1220
e-mail: summerfestival@shaw.ca**

or: Drop off in letter slot at train caboose, next to Railroad Station Museum

PARTICIPANT		REPRESENTATIVE	
ADDRESS			
CITY	PROVINCE	POSTAL CODE	
PHONE	CELL		
E-MAIL			

Type of Entry (please circle):

- Commercial Float
- Non-Commercial Float
- Commercial Vehicle
- Non-Commercial Vehicle
- Commercial Walking Group
- Non-Commercial Walking Group
- Marching Band
- Drill/Dance Team
- Animal Entry
- Themed Entry
- Other (Please Describe):

Do you wish this entry to be judged (please circle): YES / NO

Total Length of entry including tow vehicle _____
 (very important) MUST NOT EXCEED 60 FT LONG.

Does your entry use music, either live or recorded? YES / NO

Is your entry diesel powered? YES / NO

Number of People in Entry _____

DUNCAN COWICHAN SUMMER FESTIVAL
GRAND PARADE
INDEMNITY AGREEMENT

PLEASE RETURN THIS FORM WITH YOUR PARADE ENTRY

Entrants in the Summer Festival Grand Parade, which takes place in Duncan, BC, Canada, agree(s) to waive and release any and all rights of claim for damage against Duncan-Cowichan Festival Society, City of Duncan, the Corporation of the District of North Cowichan and the Duncan Business Improvement Area Society and the sponsor or sponsors of the Summer Festival Grand Parade, for any and all injuries and damages caused to or by me. Entrant(s) understand that the Duncan-Cowichan Festival Society reserves the right to accept or refuse any entry, at their discretion.

NAME: _____SIGNATURE: _____

Please initial where indicated on page six.
Incomplete forms will be returned to applicants.

I HAVE AGREED TO AND INITIALED THE SAFETY REGULATIONS WHERE INDICATED:

SIGNATURE: _____

POSITION: (if entrant is a company or organization): _____

DATE: _____

PLEASE NOTE: ALL MOTORIZED VEHICLES MUST PRODUCE EVIDENCE OF INSURANCE FOR BODILY INJURY AND PROPERTY DAMAGE. BC MOTOR VEHICLE LIABILITY INSURANCE ACCEPTABLE. (a photocopy is acceptable). Person named as representative on entry form must be present at Marshall Area and must stay with Entry.

Note: Your signature on the above indemnity agreement signifies your understanding that should an accident occur immediately prior to, during or immediately following the Grand Parade, to you or your property, you will not have the legal right to bring a claim of damage against any of the municipal or organizations listed. This also includes any of their personnel. You also understand that the Duncan-Cowichan Festival Society has the right to refuse any entry that they feel does not project the image, or adhere to the rules of our Grand Parade.

FEE SCHEDULE:

Non-Commercial (Includes non-Profits)
\$15.00
Decorated Commercial
\$100.00
Non-Decorated Commercial
\$200.00

Amount Enclosed: \$ _____

Do you require a receipt? YES / NO

Please complete and return the following:

- ✓ Entry form
- ✓ Indemnity Agreement

✓ Proof of Insurance (photocopy is acceptable)

✓ Rules & Regulations Sheet –
Signed & Initialed where indicated

Summer Festival Grand Parade Rules

Please Read Carefully

Parade Information

1. Floats should be 75% decorated. All units must be decorated in some form EXCEPTION: VIP vehicles. All VIPs are required to ride in the parade. Those who do not comply may be denied entry in the parade
2. Distance between units should be no less than 50 feet, no more than 100 feet.
3. Throwing articles of any form or substance from parade units, including throwing candy or using water guns, is STRICTLY PROHIBITED AND WILL BE CONFISCATED FROM BOTH PARADE ENTRANTS AND THE VIEWING PUBLIC.
4. While on parade, units must proceed in a FORWARD direction. Stopping is prohibited. Those units wishing to present displays or drills, must indicate this on the entry form.
5. The PARADE MARSHALL has the authority to reject any entry which does not comply with the regulations of the SUMMER FESTIVAL GRAND PARADE.
6. The parade will commence at 11:00 a.m. at the ISLANDS SAVINGS CENTRE

Parade Instructions

1. MARSHALLING

Begins at 8:00 a.m. at THE ISLANDS SAVINGS CENTRE
(aka COWICHAN COMMUNITY CENTRE)

Firetrucks and VIP Vehicles: Line up on Garden Street facing NORTH.

Floats & all other Entrants: report to any KIWANIS CLUB MEMBER, positioned at the

Cowichan Community Centre, on James Street.

2. JUDGING

9:00 a.m. - adult entries.

9:30 a.m. - child entries.

All entrants must be in place by the designated time OR THEY WILL NOT BE JUDGED.

Ribbons and Trophies awarded are presented prior to parade.

3. DISPERSAL

All units are required to disperse in the designated area, with the exception of emergency vehicles.

Summer Festival Grand Parade

Safety Regulations

The following requirements are a must for a safer parade:

VISIBILITY

Good visibility for the driver, allowing the driver a minimum of 180 degree vision.

COMMUNICATION

Good communication system between the driver and person on float.

LICENSING

Drivers **MUST** have a valid driver's license and be a competent float driver.

IMPAIRED DRIVERS

Drivers suspected of being impaired will not be allowed in the parade.

EXHAUST SYSTEMS

Muffler must be clear of running gear.

Exhaust pipe suitably protected where it passes near any decorations.

FIRE EXTINGUISHER

Must be carried on all floats.

DECORATIONS

Must be fire retardant.
Open flame displays are prohibited.

SAFETY

Seat belts must be worn by persons seated or standing on units.
All people on float, including driver, must have an easily accessible disembarking route.

SIZE

Size includes all components including car, truck, trailer, tractor, and all decorations.
Maximum length - 60 ft.
Maximum width- 14 ft.
Maximum height- 132 ft.

ANIMAL UNITS

Must provide proof of insurance & a decorated CLEAN-UP unit following.

DEMO UNITS (dance, athletic team, etc.)

All demonstrations must keep in line with the flow of the Parade.
No stopping for demonstrations.

Please read and initial

“I understand and agree that our entry will not stop for demonstrations. All demonstrations will move forward at the same rate as the parade. Any stoppages may result in our entry being immediately removed from the parade, and a fine being charged to the individual or organization responsible.”

INITIAL HERE: _____

Any entry that does not conform to this rule will be removed from parade, as well as denied access to future parades.

THROWING ARTICLES

Throwing articles of any form or substance from parade units is strictly prohibited, water guns are not allowed either for parade participants or viewing public- They will be confiscated.

Please read and initial

“In the interests of safety, I agree that no one from our parade entry will throw or project any items whatsoever from our parade float or entry. Any thrown items may result in our entry being immediately removed from the parade, and a fine being charged to the individual or organization

responsible.”

INITIAL HERE: _____

PARADE MARSHALLS

The Parade Marshall or his delegate has the authority to remove from the Parade route any entry which does not conform to any rule or regulation or an order from a Parade Official or Police Officer at the assembly area or on the Parade route, either at the assembly area or on the Parade route.

WE REALLY LOOK FORWARD TO SEEING YOU!